



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

**MICHIGAN BOARD OF RESPIRATORY CARE
DISCIPLINARY SUBCOMMITTEE
NOVEMBER 3, 2017 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Respiratory Care Disciplinary Subcommittee met on November 3, 2017, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Beverly Cherwinski, Chairperson, called the meeting to order at 10:00 a.m.

ROLL CALL

Members Present: Beverly Cherwinski, Public Member, Chairperson
Elizabeth Glasser, M.S.H.S., R.R.T.
Cheryl Sherburn, M.P.A., L.R.T., R.R.T.
Jonathan Vono, R.R.T. (Arrived at 10:07)

Members Absent: Shari Heydenburg, L.R.T.

Staff Present: Kimmy Catlin, Board Support, Boards and Committees Section
Kiran Parag, Analyst, Compliance Section

APPROVAL OF AGENDA

MOTION by Cherwinski, seconded by Sherburn, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Sherburn, seconded by Glasser, to approve the August 4, 2017 meeting minutes as presented.

A voice vote was taken.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Sara Kathleen Palmer, R.T. – Administrative Complaint

MOTION by Sherburn, seconded by Glasser, to discuss the matter.

A voice vote was held.

MOTION PREVAILED

Discussion was held.

MOTION by Sherburn, seconded by Glasser, to fine the Respondent \$1,000.00 payable within 90 days. Failure to pay the fine will result in license suspension for a minimum of one day. If within six months of the suspension of the license, Respondent pays the fine, the license shall be automatically reinstated. If the license remains suspended for more than six months, Respondent must apply for reinstatement.

Discussion was held.

A roll call vote was held:

	Yeas – Cherwinski, Glasser, Sherburn, Vono
	Nays – None

MOTION PREVAILED

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held February 2, 2018, immediately following the full board meeting scheduled to begin at 10:00 a.m. in the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Sherburn, seconded by Glasser, to adjourn the meeting at 10:13 a.m.

A voice vote was taken.

MOTION PREVAILED

Approved by the Board on February 2, 2018.

Prepared by:

Kimmy Catlin, Board Support
Bureau of Professional Licensing

November 6, 2017